

MINUTES OF THE MINNEOTA CITY COUNCIL MEETING

PURSUANT TO CALL AND DUE NOTICE THEREOF, THE CITY COUNCIL OF THE CITY OF MINNEOTA, COUNTY OF LYON, STATE OF MINNESOTA, MET IN REGULAR SESSION IN THE CITY COUNCIL CHAMBERS ON MONDAY, JULY 13, 2020 AT 6:30 P.M.

COUNCIL PRESENT: Council Member Travis Gillund
Council Member Tim Koppien
Council Member Nancy Reisdorfer
Council Member Amber Rodas

COUNCIL ABSENT: Mayor John Rolbiecki

STAFF PRESENT: Shirley Teigland

ITEM 1: CALL TO ORDER

Acting Mayor Travis Gillund called the regular monthly meeting to order at 6:30 p.m.

ITEM 2: CALL FOR AGENDA ADDITIONS

The Administrator asked that the following items be added: \$58,927.05 additional bills register and Senior Citizen 2nd half budget appropriation

ITEM 3: ADOPT AGENDA

Koppien motioned, seconded by Reisdorfer to adopt the agenda as amended with the additions as listed above. MOTION PASSED UNANIMOUSLY

ITEM 4: MEETING MINUTES

The Council reviewed the prior month Council meeting minutes. Council Member Tim Koppien asked that the year stated in Item #5 in the July 22, 2020 minutes be corrected to state 2020. The error was acknowledged and Item #5 was corrected. Koppien motioned, seconded by Reisdorfer to approve the corrected June 8, 2020 council minutes and the June 22, 2020 council minutes. MOTION PASSED UNANIMOUSLY

ITEM 5: REPORTS & UPDATES

The Council reviewed the following reports and had no additional questions or comments: (5a) – 7/1/20 Police report as submitted by Chief Bolt; (5b) - the current Financial Report as submitted by Administrator Teigland; (5c) – Y-T-D Budget; (5d) – Sanitary Survey Report for the Minneota Public Water System; (5e) – 2019 TIF Reports

ITEM 6: EXPENSES & DISBURSEMENTS

Reisdorfer motioned, seconded by Koppien to approve the payment of \$226,669.75 (as listed on the check register summary), to approve the payment of \$24,855.22 (as listed on the payroll check register) and to approve the payment of \$58,927.05 in additional bills (as listed on the second check register summary).

ITEM 7: CONCERNED CITIZENS

No comments or requests were received either in person or in writing.

ITEM 8: SUMMER RECREATION

The Council discussed the 2019 Summer Rec Director salary of \$3,500. The Council approved the payment of \$2,500 to Dave VanWaterMeulen last month and Mr. VanWaterMeulen has requested payment of the remaining \$1,000 due to additional hours worked prior to the season starting. Rodas motioned to pay Dave VanWaterMeulen the additional \$1,000. Without a second, the motion was not considered. Reisdorfer motioned, seconded by Rodas to table the request until the August 10, 2020 regular council meeting. KOPPIEN, REISDORFER AND RODAS VOTED YES AND GILLUND ABSTAINED. MOTION PASSED

ITEM 9: SOFTBALL LEAGUE

The Council reviewed a 7/13/20 email from Patricia Myrvik requesting permission to hold softball practices for girls entering grades 2-5 along with approval to use the City's Summer Rec equipment. Practices will be held 2 times a week beginning the end of July continuing through September. Parents have volunteered to coach and all activities will be held in accordance with the guidelines set forth by the MN Dept. of Health. Rodas motioned, seconded by Reisdorfer to (1) authorize the girls softball practice sessions (2) grant permission to use the City's Summer Rec equipment and (3) require all parents of participants to sign the City of Minneota Waiver and Release of Liability. MOTION PASSED UNANIMOUSLY

ITEM 10: FINANCIAL STATEMENT

Reisdorfer motioned, seconded by Rodas to approve the City of Minneota 2019 Financial Statement as audited and submitted by Jacobson & Bergerson, PLLP, Licenced CPA Firm. MOTION PASSED UNANIMOUSLY

ITEM 11: JACKSON & GRANT STREET RECONSTRUCTION

Koppien motioned, seconded by Reisdorfer to approve Change Order #2 in the amount of \$8,453.99 for storm sewer repair work completed at the intersection of 6th Street and Grant. MOTION PASSED UNANIMOUSLY. Reisdorfer motioned, seconded by Rodas to approve Final Pay Application No. 3 in the amount of \$24,073.21 payable to Central Specialties, Inc. contingent upon receipt of all final project documents in proper form from the Contractor. MOTION PASSED UNANIMOUSLY. Reisdorfer motioned, seconded by Rodas to accept the project as complete. MOTION PASSED UNANIMOUSLY

ITEM 12: COVID-19 PREPAREDNESS PLAN

Koppien motioned, seconded by Reisdorfer to adopt the Covid-19 Preparedness Plan developed June, 2020 while also allowing the plan to be updated as needed. MOTION PASSED UNANIMOUSLY

ITEM 13: ZONING PERMIT

Rodas motioned, seconded by Reisdorfer to approve the following Zoning Permit: Bottelberghe, Matt – 105 S Wilson Street – 24' x 18' Concrete Patio. MOTION PASSED UNANIMOUSLY

ITEM 14: POOL RESURFACE

Reisdorfer motioned, seconded by Koppien to publish and advertise a Request for Proposals to resurface the City of Minneota's Lap Pool. RFP's will be accepted in the City's Administrative Office through 5:00 p.m. - August 7, 2020 and all proposals will be reviewed by the City Council during the August 10, 2020 regular council meeting. MOTION PASSED UNANIMOUSLY

ITEM 15: SENIOR CITIZENS

Rodas motioned, seconded by Reisdorfer to authorize the payment of the 2nd half appropriation payment to the Minneota Senior Citizens in the amount of \$7,500. MOTION PASSED UNANIMOUSLY

ITEM 16: ADJOURNMENT

Koppien motioned, seconded by Reisdorfer, to adjourn the meeting at 7:25 p.m. MOTION PASSED UNANIMOUSLY.

The next scheduled Regular Council Meeting is scheduled for August 10, 2020 at 6:30 p.m.

ATTEST:

Shirley Teigland, City Administrator

John Rolbiecki, Mayor